



केंद्रीय भंडारण निगम
भारत सरकार का उपक्रम
क्षेत्रीय कार्यालय, चेन्नई



CENTRAL WAREHOUSING CORPORATION
(A GOVT. OF INDIA UNDERTAKING)
REGIONAL OFFICE :: CHENNAI

**NIQ FOR SUPPLY OF 10,000 NUMBERS SAND SNAKES
TO CHENNAI REGION**

No.4, North Avenue, Srinagar Colony,
Saidapet, Chennai - 600 015.
Ph: 044-22200350 / 22201216, Telefax: 22200068
E.Mail : [chennai.tech@cewacor.nic.in/](mailto:chennai.tech@cewacor.nic.in)
cwcchennaitech@yahoo.co.in

CENTRAL WAREHOUSING CORPORATION
(A Govt. of India Undertaking)

**INVITATION AND INSTRUCTIONS TO TENDERERS FOR SUPPLY OF
10,000nos. SAND SNAKES FOR CHENNAI REGION**

a. NIQ will be available on our website www.cewacor.nic.in from 11 30hrs. on 29.07.2019 To 21.08.2019 up to 15 00 Hours.

- a. The quotations will be accepted at CWC, RO, Chennai upto 15 00 Hrs on 21.08.19 in person or by post and the quotations will be opened at 15 30hrs on the same day.
2. The offer will remain valid up to 90 Days and inclusive of 21.08.2019.

Note:

1. If the date fixed for opening of tenders is subsequently declared a holiday, the tenders will be opened on the next working day following the holiday but there will be no change in the time for opening as indicated above.
2. The Regional Manager, CWC, RO, Chennai may at his discretion, extend this day by a fortnight and such extension shall be binding on the tenderers.

The Regional Manager
Central Warehousing Corporation,
Regional Office,
Chennai.

To,

Dear Sir,

For and on behalf of the Central Warehousing Corporation, Chennai (hereinafter called the Corporation); Regional Manager, Central Warehousing Corporation, Chennai invites NIQ from reputed suppliers having requisite experience and business competency for supply of 10,000nos. Sand Snakes to **Chennai Region.**

1. The contract, if any, which may eventuate from this NIQ shall be governed by the Terms & Conditions of contract as contained in the invitation/instructions to the Tenderer and as given in the Annexure-I which form a part of this NIQ.
2. The instructions to be followed for submitting the quotation are set out below:

a) INFORMATION TO BIDDERS

The Tenderers must furnish fill, precise and accurate details in respect of information asked as per Annexures attached to the NIQ.

b) SIGNING OF NIQS:

Person or persons signing the quotation shall state in what capacity he / she is or they are signing the NIQ i.e., as a sole proprietor of a firm or as an employee or partner in the firm. In the case of Partnership firms, the names of all the partners should be disclosed or their duly constituted attorney, having authority to bind all the partners in all matters pertaining to the contract. Attested copy of the partnership deed should be scanned and furnished along with the NIQ.

In the case of Hindu undivided family, the name of the family members should be disclosed and the Karta, who can bind the firm, should sign the form and indicate his status as such below his signature.

In case of Company (Limited / Private) copy of Memorandum of Association and Article of Association and Certificate of incorporation from Registrar of Companies should be furnished.

c) The person signing the NIQ Form or any document forming part of the tender on behalf of a firm shall be responsible to produce a proper power of attorney duly executed in his favour, stating that he has authority to bind such other person or the firm as the case may be, in all matters pertaining to the contract. The power of Attorney should be signed by all the partners in the case of a partnership concern and by the proprietor in the case of proprietary concern.

In the case of Hindu Undivided Family "Power of Attorney" should be signed by the Karta who by his signature can bind the firm.

In case of Company, Board of Director's resolution authorizing the person with his designation to sign the tender document should be produced.

3. EARNEST MONEY:

The EMD of ₹20,000/-(Rupees twenty thousand only) shall be deposited through Demand Draft issued by nationalized / scheduled banks and drawn in favour of the "Central Warehousing Corporation, Chennai payable at Chennai and shall be enclosed alongwith the quotation or can be deposited on or before 15 00 hrs of 21.08.2019 through NEFT/RTGS in CWC bank account as per details given below.

Name of Bank	Punjab National Bank
Branch	Nandanam, Chennai
IFSC code no.	PUNB0438900 (ZERO FOUR THREE EIGHT NINE ZERO ZERO)
Account no.	4389 0021 0000 9585

The proof of payment i.e. UTR number shall be produced towards the remittance in case of online payments and submitted alongwith the quotation.

The Earnest Money shall be liable to forfeiture, if the tenderer, after submitting his tender, resiles from or modified his offer and/or the terms and conditions thereof in any manner, it being understood that the tender documents have been made available to him and he is being permitted to tender in consideration of his agreement to this stipulation. The Earnest Money is also liable to be forfeited in the event of the tenderer's failure, after the acceptance of his tender, to furnish the requisite security deposit by the due date without prejudice to any other rights and remedies of the Corporation under the contract and law. The earnest money will be returned to all unsuccessful tenderers as soon as practicable after decision on tenders and to a successful tenderer after he has furnished a security deposit, if the successful tenderer does not desire the same to be adjusted towards the security deposit. No interest shall be payable on the amount of earnest money in any case.

4. SECURITY DEPOSIT:

I. (a) The successful tenderer shall furnish, security deposit of **25% of the value of the purchase order**. Security Deposit will be accepted through Demand Draft / NEFT / RTGS.

(b) The security amount if deposited through Demand Draft issued by nationalized / scheduled banks shall be drawn in favour of the "Central Warehousing Corporation, Chennai payable at Chennai". No interest is payable on Security Deposit. The security will be refunded on completion of supplies and on full settlement of bills of supply.

II. The successful tenderer will ensure that the necessary documents authorizing the person who has signed the tender to bind his firm, HUF or the company to be filed or registered with the Public Debt Office.

III. If the successful tenderer had previously held any contract and furnished security deposit, **the same shall not be adjusted against this NIQ** and a fresh security deposit will be required to be furnished.

5. Terms for Micro & Small Enterprises

I. MSEs registered with the agencies for the item/s tendered will be exempted from payment of Earnest Money Deposit (EMD).

II. MSEs who are interested in availing themselves of these benefits and preferential treatment will enclose with their offer **the proof of their being registered** for goods produced and services rendered in any of the agencies mentioned in the notification of Ministry of MSE indicated below along with the bid.

(b) District Industries Centers

(ii) Khadi and Village Industries Commission

(iii) Khadi and Village Industries Board

(iv) Coir Board

(v) National Small Industries Corporation

(vi) Directorate of Handicraft and Handloom

(vii) Any other body specified by Ministry of MSME

III. The MSEs must also indicate the terminal validity date of their registration which should be valid as on last date of submission of tender. MSEs seeking exemption and benefits should enclose attested/self-certified copy of valid registration certificate, giving details such as validity, stores/services etc., failing which they run the risk of their bid being passed over as ineligible for the benefits applicable to MSEs.

IV. The benefit as stated above to MSE, shall be available only for goods/ services produced & provided by MSEs for which they are registered.

V. In case the MSE does not fulfill the criteria at Sr. No. II, III & IV above, such offers will not be liable for consideration of benefits detailed in MSE notification of Government of India dated 23.03.2012 and any other notification issued thereafter. The participating MSEs shall mandatorily furnish an affidavit as per Annexure-III (copy enclosed) duly signed by a notary for consideration of benefits detailed in MSE notification.

VI. As per Public procurement policy on MSE, considering that this is a non-divisible tender, an MSE quoting in the price band of L1 + 15% will be awarded for full/complete work of tender, considering the spirit of policy for enhancing the government procurement from MSEs subject to bringing down of price to L-1 rate after negotiation if any, by the MSE concerned.

b) Bidder must upload scanned copies of above referred documents in support of their eligibility of bid. In the event of any document found fabricated/ forged/ tampered/ altered/ manipulated during verification, then the EMD of the bidder shall be liable to be forfeited and he/ they himself/ themselves would disqualify for future participation in the tenders of Central Warehousing Corporation work for the next 05 (Five) years.

c) The tenders are to be submitted together which are in two parts, Part-I containing Technical Specifications and Part-II containing financial offer (Part-I & Part-II) i.e., Technical Bid and Price bid .

d) NIQ is the part of Tender Document and therefore bidders are requested to read the complete tender document and comply all the conditions mentioned therein.

6. DOCUMENTS TO BE ATTACHED WITH NIQ :(Mandatory Documents)

Document -1	The tenderer should have supplied cumulative minimum 20,000 Sand Snakes during last 3 years including current financial year to Govt./ PSU and to this effect certificate from these organization(s) stating clearly the supply quantity/sanction order/payment received should be attached. Non-submission of experience will disqualify the tenderer.
Document -2	(i) Copy of PAN card of the Proprietor/ Firm / Company (ii) Copy of GST Registration of the Firm/ Company (iii) Copy of the authorization letter for supply in Tamil Nadu from their manufacturers concerned in case the distributors/dealers quote the rate.
Document -3	Attested copies of the Power of Attorney / Resolution by BOD of Company, as the case may be for Limited companies
Document -4	Attested copies of the partnership deed/copy of Memorandum of Articles of Association, as the case may be.

7. DELIVERY OF QUOTATION:-

The quotation has to be submitted at Regional Office in person or by post.

The tenderer must quote rates in Annexure-II and submit the quotation along with a sample Jute sand snake which must reach this office either in person or by post on or before 15 00hrs on 21.08.2019.

The Corporation will scrutinize the bids received to see whether they meet the basic requirements as incorporated in the bid document. The bids which do not meet the basic requirements shall be treated as unresponsive and ignored. The following are grounds due to which a bid may be declared as unresponsive and will be ignored during the initial scrutiny:

1. Required EMD has not been received.
2. The bid validity period mentioned by the bidder in the bid document is for a shorter period than the period required and stipulated in the bid document.
3. The bidder has not quoted for the item, in and as specified in price Bid.
4. The bidder has not agreed to the essential conditions i.e. scope of supply, liquidated damages / penalty clause, security deposit and dispute resolution mechanism.
Only the bids which are not unresponsive shall be taken up for further evaluation.
5. The sample of Sand Snake not received before the due date.

8. Further evaluation of Technical Bid

- (a) Corporation shall evaluate the technical bids to determine whether they are complete, whether the required documents as asked for have been submitted and whether the technical bid is generally in order as per the qualifying conditions of the tender.
- (b) The Corporation, if necessary may ask the tenderer for any specific information/ clarification relating to qualifying document/condition. The required clarification must be produced within specified time subject to maximum of 15 days to this office.
- (c) Corporation well within it's rights to waive minor infirmity or non-conformity or irregularity like spelling mistake(s), signature missing on any page which does not constitute a material deviation.
- (d) The request for clarification by the Corporation and the response of the bidder shall be in writing and no change in price or substance of the tender shall be sought, offered or permitted.

- (e) If the tenderer fails to respond, within the stipulated time period or the clarification(s)/document(s) submitted is non-conforming to requirement of tender conditions, no further time will be given for submitting the same and the tender will be summarily rejected.
- (f) All the responses to the clarifications will be part of the Proposal of the respective tenderer and if the clarifications are in variance with the earlier information in the proposal, the information provided in later stages will also be the part of the evaluation process for technical qualification.

9. OPENING OF QUOTATIONS:

The quotations will be accepted at CWC, RO, Chennai upto 15 00 Hrs on 21.08.19 either in person or by post and the quotations will be opened at 15 30hrs on the same day.

10. CORRUPT PRACTICES:

Any bribe, commission or advantage offered or promised by or on behalf of the tenderer to any officer or employee of the Corporation shall (in addition to any criminal liability which the tenderer may incur) debar his tender form being considered. Canvassing on the part or on behalf of the tenderer will also make his tender liable to rejection.

11. INTERVIEWS AND ACCEPTANCE OF NIQ:

If the tenderers are called for interview, then the tenderers will come at their own expense and without any obligation, if called upon to do so, to interview the Regional Manager, CWC, RO, Chennai (or an officer authorized to act on his behalf), as the case may be, at their own expense.

The Regional Manager, CWC, RO, Chennai for and on behalf of the Corporation reserves the right to reject any or all the tenders without assigning any reason and does not bind himself to accept the lowest or any tender. The successful tenderer, will be advised of the acceptance of his tender by a letter or formal "Acceptance of Tender".

ANNEXURE I

SPECIFICATIONS, TERMS & CONDITIONS OF TENDER

Sl. No.	Particulars	
1	Description of store	Sand Snakes of good quality
2	Specification & documents required to be submitted	Sand snakes prepared out of closely woven superior quality, Jute fabric . Each piece shall be of 120 cms (4') length, 18 cms (7") width with double stitching and folded inside at the opening. Diameter of the sand snakes when filled shall be 11½ cms (4½") and the circumference shall be 36 cms (14"). The edge of the open mouth of the sand snake shall be folded for 1 cm and stitched. The stitching shall be double ply.
3	Quantity	10,000nos.
4	Rate	Rate per Sand Snake should be quoted Exclusive of GST and inclusive of all other taxes if any, duties, levies, handling charges on FOR destination delivery at Central Warehousing Corporation, Central Warehouses, Trichy(6000) and Chromepet(4000). The rate shall be quoted in the price bid.
5	Delivery	The material shall be supplied to Central Warehouses, Trichy and Chromepet immediately but not later than 21 days from the date of issue of purchase order. If there is any delay, liquidated damages @ ₹. 100/- per day will be deducted from the admissible bill. The maximum delay allowed will be 30days and if the material is not supplied within this period, it will be purchased at the risk and cost of the supplier. The stores received in damaged condition at the destination will have to be replaced by the supplier at his risk & cost.
6	Consignee	Warehouse Managers, Central Warehouses, Trichy and Chromepet.
7	Validity of Offer	90 days from the date of opening of quotation. The Corporation at its' discretion may place repeat order for the quantity less than or equal to the tendered quantity on the same rate, terms & conditions.

8	Inspection & Acceptance	The stores is to be offered for inspection to Central Warehousing Corporation, Regional Office, Chennai within 21 days from the date of receipt of supply order.
9	Payment	<p>On completion of delivery, bill in duplicate has to be submitted by the supplier to the consignee.</p> <p>The payment will be arranged by the Regional Manager, CWC, RO, Chennai on receipt of pre-receipted bill in duplicate, duly certified by the respective Warehouse Managers along with receipt certificates for having received the material in good condition.</p> <p>In case, the material is found defective at destination, the same will be replaced immediately free of cost. As the payment will be released by this office through ECS, it is requested to furnish the following details along with the bill / invoice.</p> <p>A. Name & address of the Bank and Branch B. PAN number C. IFSC CODE No. of the Branch D. Type of Account E. Account Number</p>

UNDERTAKING

I/We have carefully read and understood the instructions to tender terms and conditions of the supply of 10,000nos. Sand Snakes to Chennai Region as mentioned at Annexure-I. I agree to abide by them. I have paid EMD amounting to ₹20,000/- (Rupees twenty thousand only) through DD ----- dated _____ / online (NEFT/RTGS) in CWC account. (UTR reference enclosed.)

I agree that the Earnest Money shall be liable to forfeiture if after submitting my tender, I resile from or modify my offer and/ or the terms and conditions thereof in any manner. It is being understood that these documents have been made available to me and I am permitted to tender in consideration of my agreement to this stipulation. I also agree that this earnest money is liable to be forfeited in the event of my failure after acceptance of this tender to furnish the requisite security deposit by the due date, which is without prejudice to any right or remedies of the Corporation under the contract and law. I know that no interest would be payable on the Earnest Money/Security. I/We hereby give consent of converting the amount of Earnest Money Deposit into security on being found to be a successful tenderer.

Yours faithfully,

Signature of Tenderer with Seal
Name ()

1. Capacity to sign the Tender-----
2. Full postal Address-----

ANNEXURE-II

SCHEDULE OF RATE - PRICE BID

Name of the Supplier _____

Sl. No.	Name of the stores & Specification	Rate(₹) per Sand Snake inclusive of all other TAXES & on FOR destination delivery basis and Exclusive of GST
1	<p>Sand snakes prepared out of closely woven superior quality, Jute fabric. Each piece shall be of 120 cms (4') length, 18 cms (7") width with double stitching and folded inside at the opening. Diameter of the sand snakes when filled shall be 11½ cms (4½") and the circumference shall be 36 cms (14"). The edge of the open mouth of the sand snake shall be folded for 1 cm and stitched. The stitching shall be double ply.</p>	<p>_____</p> <p>(Rupees in words _____)</p> <p>_____</p> <p>_____)</p>
1.1	<p>The rates quoted are inclusive of all other TAXES & on FOR destination delivery basis and Exclusive of GST</p>	

Signature of Tenderer with seal

Annexure - III

AFFIDAVIT

To be submitted on a stamp paper (of Rs.10/- minimum) duly attested by Notary Public (duly affixed with Notarial revenue stamp; and with Notary Seal; and Notary Registration number etc.).

I _____ S/o / D/o / W/o
_____ Managing Director*/ Director* /
Proprietor* / Partner* of M/s. _____
located at _____

Do hereby solemnly affirm and declare as under :-

1. The company is a Micro/Small Enterprise as per the Govt. of India definition; and has been functional at the time of bar code registration.
2. The company continues to be a Micro/Small Enterprise and functional as on date.
3. As per book of accounts, the total investment (original purchase value) in Plant and Machinery in the company as on the date of submission of bids is Rs. _____ which is within the limit prescribed in MSME Act.
4. i) Udyog Aadhar Memorandum (UAM) number of our company is _____
ii) We hereby confirm that we have declared the UAM number on Central Public Procurement Portal (CPPP).
iii) We are aware that non-declaration of UAM number of CPPP will make us ineligible to enjoy the benefits as per Public Procurement Policy for MSEs order, 2012.

Signed on _____

DEPONENT

VERIFICATION :

Verified that the contents of the affidavit are true to the best of my knowledge and belief.

DEPONENT

Place :

Date :